

AERB Award Scheme

The award scheme will be known as “AERB Award Scheme”. The Scheme would consist of a medal (an inscribed 50 grams Silver coin), citation and cash amount. These awards will be given annually. The salient features of the awards and details of eligibility, procedure for nomination, etc. are explained in the subsequent paragraphs.

AERB Award Scheme

Sr. No.	Name of Award	Age Limit (years)	No. of Awards per year (max.)	Amount of Award
1.	Young Scientific Officer Award	< 35	2	Rs. 50,000/- each
2.	Outstanding Performance / Special Contribution Award	No limit	2	Rs. 1,00,000/- each
3.	▪ Leadership Award -1 ▪ Leadership Award -2	Lower than SO/G SO/G and above	1 1	Rs. 2,00,000/- Rs. 4,00,000/-
4.	Meritorious Service Award	No limit	2	Rs. 20,000/- each
5.	Group Achievement Award	No limit	No limit	Rs. 5,00,000/- (maximum total grant)

Note: Unutilized amount from awards listed at Sr. No. 1 to 4 may be used for the Group Achievement Award.

Nomination Procedure

1. Eligibility

- Any AERB employee can be nominated for the award.
- A person is not eligible to receive more than one individual award in a year. However, a person may receive group achievement award and individual award in the same year.
- A person can receive any number of awards during his service career. But a person receiving an individual award cannot be nominated for the same award for the next two years.
- Persons superannuating in the year of award can also be nominated. However, persons on probation/suspension/show-cause notice are not eligible for the nomination.
- The nominee’s competence should have been adequately reflected in his/her Annual Performance Assessment Report (APAR)/ Confidential Report.

- A minimum service of 15 years is required for consideration of individual Meritorious Award. Weightage may be given to those who have put in more number of years of service.
 - In the case of Group Awards, the name of those who have proposed the nomination may not be included in the list.
 - For young scientists and outstanding performance/special contribution awards, each Division should ensure that they do not send too many nominations. Ideally, they should limit to not more than one nomination.
 - For Leadership Award one nomination from each Division may be proposed.
- 2. Competent Authority for approval of the award:**
Chairman, AERB is the Competent Authority to approve all the awards under AERB Award Scheme. Award Committee(s) will be constituted by Chairman, AERB for the screening of nominations and recommendations under all categories.
- 3. Schedule for nomination and evaluation:**
- For nomination purposes, the assessment and the work done upto previous years will be considered. For example, the case to be considered for award in the year 2010, the assessment done upto June, 2009 will be considered.
 - The completed proforma with all details should reach the office of Chairman, AERB before April 1 of the year of the award. This office will direct all the nominations to the Awards Committee of AERB before May 1 of the year of the award.
 - The Awards Committee shall make the final recommendation by July 15, of the year of the award.
 - The approval of the Competent Authority shall be obtained before September 15, of each year.
 - The awards would be conferred on AERB Day (November 15).
- 4. Communication**
- Once the nomination has been made, no further communication regarding the nominee will be entertained.
 - Awardees would be informed about one month before the AERB Day.
 - The rejected nominees will not be informed.
- 5.** The expenditure on the award scheme is debitable to head – 340100101 – 010020 – OAE.
- 6.** Proforma of Nomination Form is enclosed.

PROFORMA OF NOMINATION FORM

Name of Award		
1.	Full Name of the Nominee	
2.	Date of Birth	
3.	Division	
4.	Date of Joining AERB/DAE Unit and Emp. No./ CC No.	
5.	Present Designation	
6.	Details of positions held from time to time	
7.	Education Qualification	
8.	Field of Specialization	

9.	Proposer's Name	
	Proposer's Grade/Designation	
	Proposer's Affiliation	

10.	<p>Certified that the above particulars of the nominee have been checked with the service book and are found to be correct. It is also certified that there are no adverse remarks in the CR dossier.</p> <p style="text-align: right;">Signature of the Proposer with date</p>
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11. Check List

a.	Brief report on the work	
b.	Brief description of the achievements meriting the award	
c.	Citation	
d.	Name and addresses of referees, wherever applicable	
e.	List of publications with a set of reprints/preprints	
f.	Any other relevant information in support of the nomination	

12.	Date of Receipt in the office of Chairman, AERB	
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1.0 YOUNG SCIENTIFIC OFFICER AWARD

No. of Awards	2 (Maximum per year)
Composition of Award	<ul style="list-style-type: none"> • Citation • Medal • Rs. 50,000/-
Description	<ul style="list-style-type: none"> ▪ The awards are given to identify the best performers in the area of regulatory work and/or associated R&D area.
Eligibility-1	<ul style="list-style-type: none"> ▪ Scientific Officers of AERB. ▪ Below 35 years as on 31st March of the year of award. All those born on or after April 1, xxxx where the xxxx stands for (year of award minus 35). For instance, the eligibility for 2010 award will be all those born on or after April 1, 1975.
Eligibility-2	<ul style="list-style-type: none"> ▪ Should have made significant and outstanding contributions in the field during the previous three years towards the regulatory work. Or Should have made significant and outstanding contributions in the field during the previous three years towards associated R&D area. ▪ Work should reflect relevance with AERB functions.
Procedure of Nomination	<ul style="list-style-type: none"> ▪ Nomination shall be made by an officer in the grade of SO/H and above or equivalent who is senior to the nominee and possessing first hand knowledge about his/her achievements. ▪ Nomination must be routed to the office of AERB Chairman through the respective Head/ Director of the division. ▪ The nomination shall be made in the prescribed proforma, with enclosures, as stipulated below. <ul style="list-style-type: none"> ➤ Brief report on the work carried out by the nominee during the preceding 5 years with a focus on work done in India (not exceeding 250 words). ➤ Brief description of the achievements meriting the award (not exceeding 250 words).

	<ul style="list-style-type: none"> ➤ Citation (not exceeding 150 words) (in text form as well as in not more than 8 bulleted form with the nominee’s photograph). ➤ Name and address of two referees (preferably from outside the Nominee’s Division) who are familiar with the achievements. ➤ List of publications of the nominee with a set of reprints/preprints of the significant recent works, if any. ➤ Any other relevant information in support of the nomination. <ul style="list-style-type: none"> ▪ Correspondence shall be marked as “confidential”.
Validity of Nomination	<ul style="list-style-type: none"> ▪ The nominations can be carried over for another two years. The nominations may however be updated incorporating latest resume of work, achievements and publications. ▪ A person can be nominated any number of times for the award. However, a winner is not eligible for consideration for the same award for the next two years.
Communication	<ul style="list-style-type: none"> ▪ The completed proforma marked as “CONFIDENTIAL” with all details should reach the office of Chairman, AERB before April 1, of the year of the award or before the last date of submission as announced by Chairman, AERB . (One set of hard copy and a CD in MS-Word format).

2.0 OUTSTANDING PERFORMANCE / SPECIAL CONTRIBUTIONS AWARD

No. of Awards	<ul style="list-style-type: none"> ▪ 2 (Maximum per year)
Composition of Award	<ul style="list-style-type: none"> ▪ Citation ▪ Medal ▪ Rs. 1,00,000/- each
Description	<ul style="list-style-type: none"> ▪ This award is given in recognition of specific contributions made by the individuals in the regulatory and/or associated R&D area.
Eligibility – 1	<ul style="list-style-type: none"> ▪ Scientific officers of AERB. ▪ Age – No limit.
Eligibility – 2	<ul style="list-style-type: none"> • Should have made significant and outstanding contributions in the regulatory work. Or Should have made significant and outstanding contributions in the areas of nuclear safety or radiation safety or associated R&D. ▪ The nominee should have overcome the challenges faced in the program and realized special achievements.
Procedure of Nomination	<ul style="list-style-type: none"> ▪ Nomination shall be made by Head/ Director of division or Vice-Chairman of AERB. ▪ The nomination shall be made in the prescribed proforma, with enclosures, as stipulated below. <ul style="list-style-type: none"> ➤ Brief report on the work carried out by the nominee during the preceding 5 years (not exceeding 250 words). ➤ Brief description of the achievement meriting the award (not exceeding 250 words). ➤ Citation (not exceeding 150 words) (in text form as well as in not more than 8 bulleted form with the nominee’s photograph). ➤ List of publications of the nominee with a set of reprints/preprints of the significant recent works, if any. ➤ Any other relevant information in support of the nomination. ▪ Correspondence shall be marked as “confidential”.
Validity of Nomination	<ul style="list-style-type: none"> ▪ The nomination shall not be carried over. Fresh nominations are to be made updating their resume of work, achievements and publications.

	<ul style="list-style-type: none">▪ A person can be nominated any number of times for the award. However, a winner is not eligible for consideration for the same award for the next two years.
Communication	<ul style="list-style-type: none">▪ The completed proforma marked as “CONFIDENTIAL” with all details should reach the office of Chairman, AERB before April 1, of the year of the award or before the last date of submission as announced by Chairman, AERB . (One set of hard copy and a CD in MS-Word format).

3.0 LEADERSHIP AWARD

No. of Awards	<ul style="list-style-type: none"> ▪ 1 for Leadership Award-1 ▪ 1 for Leadership Award-2
Composition of Award	<ul style="list-style-type: none"> ▪ Citation ▪ Medal ▪ Rs. 2,00,000/- for Leadership Award-1 ▪ Rs. 4,00,000/- for Leadership Award-2
Description	<ul style="list-style-type: none"> ▪ This award has been instituted to recognize the contribution of the Head/ Convenor of a Group or Team for having achieved the missions of the team.
Eligibility – 1	<ul style="list-style-type: none"> ▪ All Employees (Scientific, Technical, Administrative & Auxiliary) of AERB. • Below SO/G or equivalent for Leadership Award-1 as on 31st March of the year of award. ▪ SO/G and Above for Leadership Award-2 as on 31st March of the year of award.
Eligibility – 2	<ul style="list-style-type: none"> • Should have made significant and outstanding contributions to meet the targets set for the team in the field of review/ regulatory/ associated services. ▪ The nominee should have overcome the challenges faced in the program and realized special achievements.
Procedure of Nomination	<ul style="list-style-type: none"> ▪ For Leadership Award-1, nomination shall be made by Head/ Director of the division. ▪ For Leadership Award-2, nomination shall be made by Head/ Director of the division /Vice-Chairman/Chairman, AERB. ▪ The nomination shall be made in the prescribed proforma, with enclosures, as stipulated below. <ul style="list-style-type: none"> ➤ Brief report on the work carried out by the nominee during the preceding 5 years (not exceeding 250 words). ➤ Brief description of the achievement meriting the award (not exceeding 250 words). ➤ Citation (not exceeding 150 words) (in text form as well as in not more than 8 bulleted form with the nominee's photograph). ➤ List of publications of the nominee with a set of reprints/preprints of the significant recent works, if any.

	<ul style="list-style-type: none"> ➤ Any other relevant information in support of the nomination. ▪ Correspondence shall be marked as “confidential”.
Validity of Nomination	<ul style="list-style-type: none"> ▪ The nomination shall not be carried over. Fresh nominations are to be made updating their resume of work, achievements and publications. ▪ A person can be nominated any number of times for the award. However, a winner is not eligible for consideration for the same award for the next two years.
Communication	<ul style="list-style-type: none"> ▪ The completed proforma marked as “CONFIDENTIAL” with all details should reach the office of Chairman, AERB before April 1, of the year of the award or before the last date of submission as announced by Chairman, AERB . (One set of hard copy and a CD in MS-Word format).

4.0 MERITORIOUS SERVICE AWARD

No. of Awards	2 (Maximum per year)
Composition of Award	<ul style="list-style-type: none"> • Citation • Medal • Rs. 20,000/-
Description	<ul style="list-style-type: none"> ▪ The awards have been instituted to acknowledge the contribution of non-scientific personnel as well as Technical personnel (Tradesmen and Supervisors) for providing support that is effective in accomplishing the tasks being carried out by AERB.
Eligibility-1	<ul style="list-style-type: none"> ▪ Administrative/Accounts/Auxiliary and Technical Personnel of AERB. ▪ Age- No limit ▪ A minimum service of 15 years is required. Weightage may be given to those who have put in more number of years of service.
Eligibility-2	<ul style="list-style-type: none"> ▪ Should have made outstanding contributions in the field during the previous five years. ▪ Work should reflect relevance with AERB programme.
Procedure of Nomination	<ul style="list-style-type: none"> ▪ Nomination shall be made by AO-III/ Director/Head of Division/ Vice-Chairman of AERB. ▪ The nomination shall be made in the prescribed proforma, with enclosures, as stipulated below. <ul style="list-style-type: none"> ➤ Brief report on the work carried out by the nominee during the preceding 5 years (not exceeding 250 words). ➤ Brief description of the achievements meriting the award (not exceeding 250 words). ➤ Citation (not exceeding 150 words) (in text form as well as in not more than 8 bulleted form with the nominee's photograph). ➤ Name and address of two referees (preferably from outside the Nominee's Division) who are familiar with the achievements. ➤ Any other relevant information in support of the nomination.

Validity of Nomination	<ul style="list-style-type: none"> ▪ Correspondence shall be marked as “confidential”. ▪ The nominations can be carried over for another two years. The nominations may however be updated incorporating latest resume of work achievements and publications. ▪ A person can be nominated any number of times for the award. However, a winner is not eligible for consideration for the same award for the next two years.
Communication	<ul style="list-style-type: none"> ▪ The completed proforma marked as “CONFIDENTIAL” with all details should reach the office of Chairman, AERB before April 1, of the year of the award or before the last date of submission as announced by Chairman, AERB . (One set of hard copy and a CD in MS-Word format).).

5.0 GROUP ACHIEVEMENT AWARD

No. of Awards	<ul style="list-style-type: none"> ▪ Any number of awards during the year ▪ (Within a total award money of Rs. 5.00 Lakh)
Composition of Award	<ul style="list-style-type: none"> ▪ Citation ▪ Medal ▪ Suitable cash award per group commensurate with group size and overall achievement.
Description	<ul style="list-style-type: none"> ▪ These awards are given in recognition of the collective contribution of a group/team to achieve its goal and mission that required high level of inter-disciplinary team work, each member having contributed significantly (not notionally) to the achievement.
Eligibility - 1	<ul style="list-style-type: none"> ▪ All employees (Scientific, Technical, Administrative & Auxiliary) of AERB. ▪ No age limit
Eligibility – 2	<ul style="list-style-type: none"> ▪ The group should have made significant and outstanding contributions towards AERB programme. ▪ Each team member should have made substantive and quantifiable contributions to the effort being recognized. ▪ Team members may be working within the same or different divisions.
Procedure of Nomination	<ul style="list-style-type: none"> ▪ The nomination shall be made by Head/ Director of the division/Vice-Chairman, AERB in the prescribed proforma, for all the members of the Group irrespective of their division. ▪ The nomination shall be made in the prescribed proforma, with enclosures, as stipulated below. <ul style="list-style-type: none"> ➤ Brief description of the achievement of the group meriting the award (not exceeding 250 words). ➤ Brief report on the work carried out by each member of the Group towards the program. ➤ Brief description of the achievements meriting the award (not exceeding 250 words). ➤ Name and address of two referees who are

	<p>familiar with the achievements.</p> <ul style="list-style-type: none"> ➤ List of publications of the Group relevant to the nomination with a set of reprints/preprints of the significant recent works, if any. ➤ Any other relevant information in support of the nomination. <ul style="list-style-type: none"> ▪ Correspondence shall be marked as “confidential”.
Validity of Nomination	<ul style="list-style-type: none"> ▪ The nominations can be carried over for another one year. The nominations may however be updated incorporating latest resume of work achievements and publications. ▪ A person can be nominated any number of times for the award. ▪ Winning of the group achievement award does not disqualify a member of the group from winning other individual or group award in other categories, in the same year.
Communication	<ul style="list-style-type: none"> ▪ The completed proforma marked as “CONFIDENTIAL” with all details should reach the office of Chairman, AERB before April 1, of the year of the award or before the last date of submission as announced by Chairman, AERB . (One set of hard copy and a CD in MS-Word format).