

Brochure  
On  
**FINANCIAL GRANT FOR CONDUCT OF CONFERENCE**



**Government of India  
Atomic Energy Regulatory Board  
Mumbai**

**August 2025**

## **1. Introduction**

Atomic Energy Regulatory Board (AERB) is mandated under the Atomic Energy Act 1962, to enforce radiation safety regulations throughout the country and industrial safety in the units of DAE. AERB carries out various regulatory and safety functions such as specifying regulatory requirements, providing guidance to meet these requirements, granting of licenses to facilities and activities, carrying out regulatory oversight through periodic reviews and inspections, monitoring compliance, taking enforcement actions as necessary, and confirming satisfactory states of emergency preparedness of the licensee. AERB also carries out regulatory safety research in the areas of nuclear and radiation safety and associated areas to enhance its technical competence as well as generate database for informed regulation.

AERB provides limited financial grants to academic institutions for organizing conference, symposium and workshop etc. on nuclear and radiation safety related issues. These programmes are aimed at disseminating technical knowledge among researchers and students by specialists in the field to create awareness about nuclear and radiation safety. The areas of special relevance to AERB for Grant-in-Aid purpose are given in Annexure-1. Organizers / Conveners of the conference can apply for financial grants to AERB following the guidelines given below.

## **2. Nodal agency for submission of proposals**

The Safety Research Institute of AERB located at Kalpakkam, Tamil Nadu is designated as the nodal agency and coordinates the implementation of the grant-in-aid programmes. Grant-in-Aid proposals may be submitted to the correspondence address as given in Annexure-2.

## **3. Guidelines for financial grant for seminars, workshops, and symposiums**

The guidelines as indicated below would be followed while considering financial grant for conduct of conferences proposed by various agencies.

- i. The topic of the conference should be within the core expertise of the institution or department of the institution requesting the financial grant.
- ii. During review of the request for financial grants, other sources of funding for the event including registration/participation fee received from delegates, number of participants, scale and impact of the event will be considered.
- iii. Proposals submitted strictly three months prior to the date of the event will be taken up for consideration to allow for sufficient review and processing time at AERB.
- iv. Only topics of current interest to AERB (ref Annexure-1) will be given due consideration for financial grant.
- v. Considering the volume of requests received at AERB for financial grants for conduct of conferences, only one request will be considered for review from an institution in a year.
- vi. If a request for financial grant is not approved by AERB, further request from the same group of affiliated institutions on similar topics will not be considered for the next one year.
- vii. While applying for financial grant and before obtaining sanction letter from AERB, the requesting institution should refrain from using AERB logo in any form and not advertise association with AERB in the conference brochure / website etc.

- viii. Notwithstanding the above, AERB reserves all rights to accept or reject an application without any further explanation and decide on the amount to be granted in case of acceptance of an application.

#### **4. Review of applications**

The review of financial grant applications will be usually carried out by a two-tier process. The first level of review will be carried out by the nodal agency of AERB and the recommendations will be put up to the Executive Committee of AERB for final consideration. The final decision will be communicated to requesting organization through the nodal agency.

#### **5. Release of financial grant**

After approval of an application, a sanction letter will be issued by the relevant authority in AERB for providing the necessary funds. The responsible individual from the host institution shall submit the duly filled claim form as given in Annexure-3 (in duplicate) to the Accounts section of AERB after receiving the sanction order. Funds will be released only after receiving the duly filled claim form along with the bank details etc. of the host institution. The organisers of the event and the host Institution must ensure that the funds are properly utilized for the purpose for which it was granted. The responsible individual of the host institution shall close the financial grant as given below.

#### **6. Closure of the financial grant**

After the event is over, the host institution shall submit a utilization certificate (as given in Annexure-4) and all the original bills to Accounts, AERB. A soft copy of the utilization certificate along with summary report of the event shall be sent to the nodal agency also. In case proper closure is not done by the host organization, any future request from that organization will not be entertained.

## **Annexure-1**

Typical areas of relevance to AERB, are listed below for the purpose of guidance before applying for financial grant

- a) Nuclear Reactor Engineering and Safety
- b) Methodologies for Deterministic and Probabilistic Safety Assessment of NPPs
- c) New Reactor Technologies including Small Modular Reactors (SMRs)
- d) Internal and External Hazard Assessment Methodologies for Nuclear Facilities
- e) Ageing Management of Nuclear Reactor Systems and Components
- f) Radiological Impact Assessment of Nuclear and Radiation Facilities
- g) Technology Alternatives for Radioactive Waste Management
- h) Human, Organizational and Technical Factors affecting Safety Culture in Nuclear / Radiological Applications
- i) Radiation Protection and Radiological Safety in Medical, Industrial & Research Applications
- j) Radiological, Fire, Industrial and Chemical Safety with Application to Nuclear Fuel Cycle facilities

Address for correspondence for Grant-In-Aid applications to AERB

**Nodal officer:**

Head, Safety Research Institute (SRI)  
& Member Secretary, ACSR

Email: [head.sri@aerb.gov.in](mailto:head.sri@aerb.gov.in)

Phone: 044-27480500-ext 23501

044-27480287

**Postal Address:**

Safety Research Institute (SRI)  
Atomic Energy Regulatory Board (AERB)  
IGCAR campus  
Kalpakkam - 603102  
Tamil Nadu.

**CLAIM FORM**

**REQUEST FOR RELEASE OF FINANCIAL GRANT FOR CONFERENCES / WORKSHOPS  
/ SYMPOSIUMS**

(To be filled and submitted in duplicate after receiving sanction order)

Title of the event : \_\_\_\_\_

Date(s) of the event : \_\_\_\_\_

AERB Sanction order no : \_\_\_\_\_

We request you to kindly release the sanctioned amount of Rs. \_\_\_\_\_  
(in words \_\_\_\_\_) towards the above  
Conference / Workshop / Symposium.

Signature of the responsible officer

Name :

Designation:

Date:

Seal:

Signature of the Head of the Organization

Name :

Designation:

Date:

Seal:

UTILIZATION CERTIFICATE

For FINANCIAL GRANT FOR CONFERENCES / WORKSHOPS/ SYMPOSIUMS

Title of the event : \_\_\_\_\_

Date(s) of the event : \_\_\_\_\_

AERB Sanction order no : \_\_\_\_\_

Certified that financial grant (including bank interest earned during the year) of Rupees \_\_\_\_\_ (Rs. \_\_\_\_\_) sanctioned by the Atomic Energy Regulatory Board, Niyamak Bhavan, Anushaktinagar, Mumbai - 400 094 vide their letter No. \_\_\_\_\_ dated \_\_\_\_\_ and already paid in the month of \_\_\_\_\_ has been fully / partly utilised to meet the expenditure of the seminar / workshop/ symposium and there is balance of Rs. \_\_\_\_\_ of the Grant as on \_\_\_\_\_. This has been / is being returned through (NEFT / DD) with the following details:

Signature of the responsible officer

Name :

Designation:

Date:

Seal:

Signature of the Audit Officer / Chartered Accountant

Name :

Designation:

Date:

Seal: