Registration of Diagnostic Radiology Institutes with ELORA

All diagnostic radiology institutes who are having medical x-ray equipments with them should obtain licence for operation from AERB. To facilitate issuance of licence, AERB has launched an e-governance application eLORA. The following are the steps to register institute and declare x-ray equipments through eLORA.
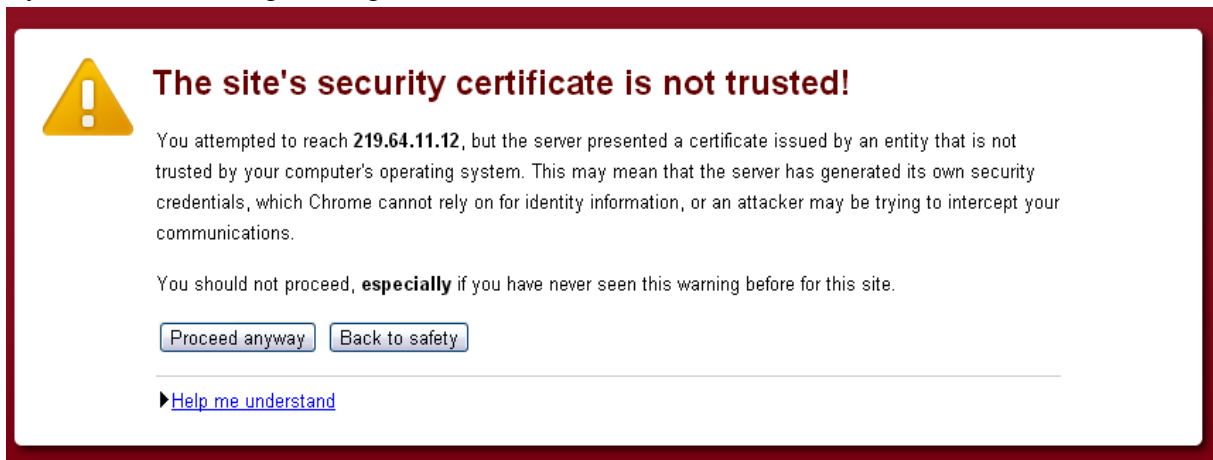
Step 1: Register your institute with eLORA

Step 2: Declaration of equipment details with eLORA

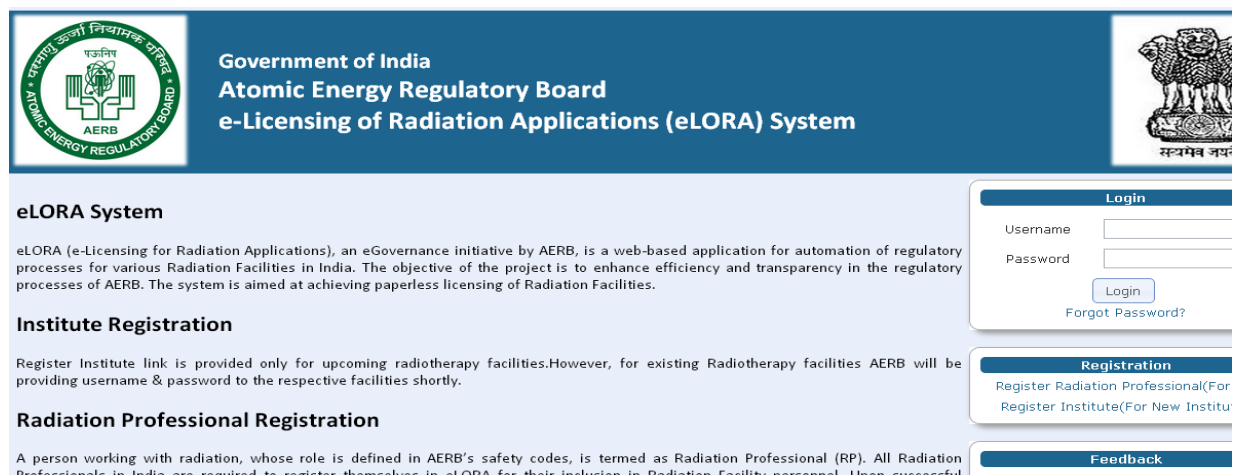The detailed process flows for above steps are given below.

Register your institute with eLORA

1. Visit our website www.aerb.gov.in . Click on the link eLORA which is provided in the home page. It will redirect you to the eLORA home page. Your browser may ask about security certificate. For example if you are assessing the eLORA page through Google Chrome, you may find the following message.

.

On the above screen you need to click on **Proceed anyway**

2. On acceptance of the security certificate you will get the following screen.

3. Click on Register institute on the right hand side to get institute registration application form;

Tab 1: Institute details

1. Fill all the details. All * marked fields are mandatory. The data entered should be as per the certificates attached.
2. In 'Type of Facility' section, in field 'Practice' select 'Diagnostic Radiology' and in field 'Role of Institute' select 'Medical Diagnostic X-ray Facility'.
3. Submit details

Tab 2: Employer details

1. Name: Fill the complete name as appearing in the proof of identity/Date of Birth (DOB) attached
2. Date of Birth: Fill the DOB as appearing in the proof of identity/DOB attached
3. Document/Card No. (of Proof of Identity/DOB): Must match with the proof of identity/DOB attached
4. e-mail: Will be used to sending user-id and password and all future communications, hence give a suitable email
5. Mobile No.: Will be used for sending alerts through SMS, hence give a suitable mobile number

Tab 3: Attachments (mandatory)

1. Upload proof of identity and date of birth
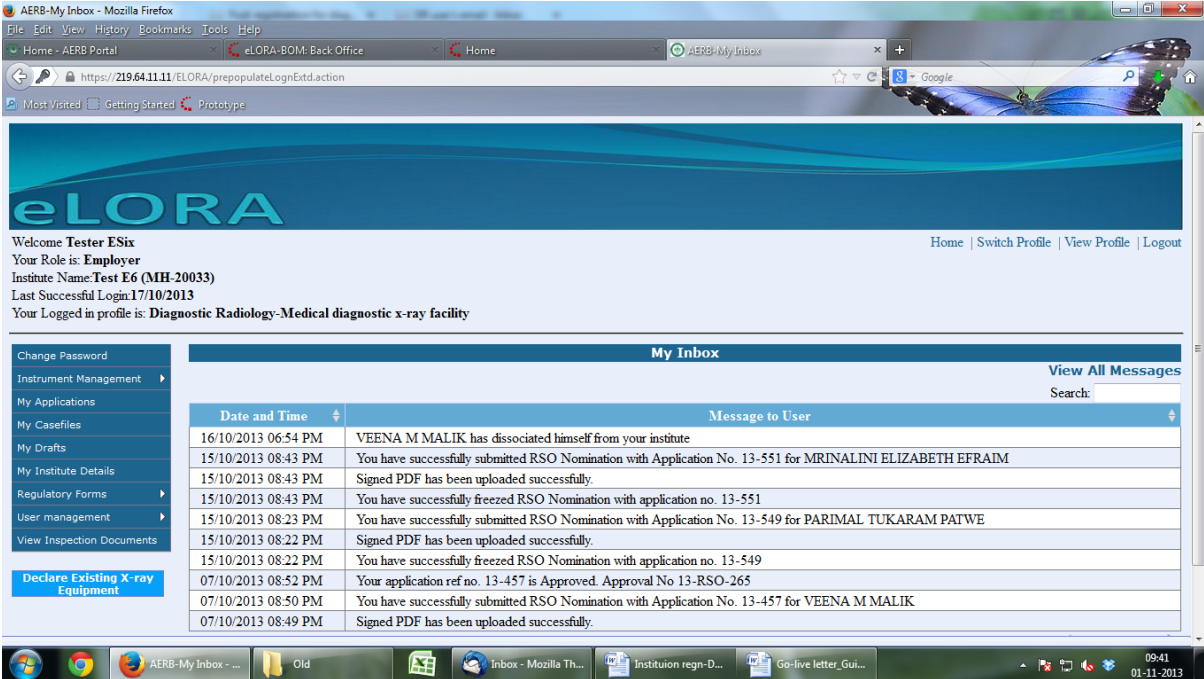2. Upload copy of PAN number of institute

User will get a message upon successful submission with reference number of application. The copy of submitted application can be downloaded.

After the approval of institute registration, user will receive login credentials in their registered email id.

After receiving user id and password, user can go to eLORA home page;

1. Login using your User name and Password. User will reach into home page of institute
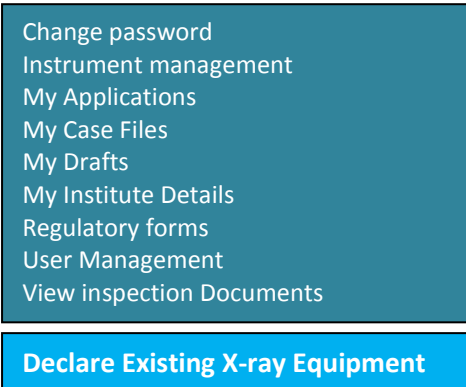

2. The following menus will be available in the home page of institute;

Change password
Instrument management
My Applications
My Case Files
My Drafts
My Institute Details
Regulatory forms
User Management
View inspection Documents

Declare Existing X-ray Equipment

3. Click 'Declare Existing X-ray Equipment' menu. A form will be opened as shown below;

4. Provide required details and submit the form. A submission message with equipment id will be displayed.

User will receive a system generated message in their registered email id with acknowledgement certificate as attachment.